



BUSINESS GUIDE

The Chester County Commissioners and the County's COVID-19 Business Task Force have brought together a team of business, economic, education and government leaders to focus on best practices for reopening and gradually restoring Chester County's way of life. Working hand-in-hand with state and local health departments, businesses, municipalities, schools, places of worship and residents, they have created Restore Chester County as a toolkit to assist in the reopening process and beyond.

WHAT DOES "YELLOW" MEAN FOR US?

Open with Restrictions:

- Child Care: **Comply with regulations**
- Congregate Care: **Restrictions in place**
- Prisons: **Restrictions in place**
- Restaurants & Bars: **Limited to carry-out and delivery only**
- Retail: **(in-person) Permitted, curbside and delivery preferable, must follow business and building safety orders**

Must Remain Closed:

- Indoor recreation, health and wellness facilities and personal care services: **Remain closed**
- Gyms, spas, hair salons, nail salons and other entities that provide massage therapy: **Remain closed**
- Entertainment (such as casinos, theaters): **Remain closed**
- Schools: **Remain closed for in-person instruction**

Public Guidance:

- Large Gatherings of More Than 25: **Prohibited**
- Telework: **Must continue where feasible**
- **Stay at home order lifted**

IS MY BUSINESS READY?

To **consider reopening**, your business must:

1. Be consistent with applicable state and local orders
2. You must be ready to protect employees at higher risk for severe illness
3. Have all CDC recommended health and safety actions in place
4. Be prepared for ongoing monitoring

HOW DO I DO THIS?

First, follow the state and CDC procedures, including, but not limited to:

- Provide signage for employees and consumers
- Provide the ability to maintain a 6ft distance (including ground markers)
- Provide access to soap/hand sanitizer
- Providing PPE materials to staff
- Where you can, conduct business or the functions of business virtually
- Provide contactless delivery and curbside options in all situations where it is possible
- Where it is not possible, create appointment times
- Create a plan for if an employee becomes sick and develop flexible leave policies and practices
- Be ready to communicate with local authorities and employees on developments for your business, including how you plan to engage with your customers and/or visitors
- Enforce mask wearing for staff and anyone entering the facility, implement shields where appropriate

Ensure staff knows to:

- Wash hands for 20+ seconds, often
- Cover coughs and sneezes (into elbow)
- Clean regularly (and modifying business hours for ample time to do so)
- When sick or showing symptoms, stay home
- No** handshaking
- No large groups/limit number of employees in common areas
- No non-essential visitors

Employers must have a safety plan for employees and customers.

Employers are permitted to ask employees whether they are experiencing any COVID-19 symptoms, but should be careful not to ask health questions unrelated to COVID-19.

Employers must establish this protocol and educate employees on this plan, including who employees notify if they are sick, whether there will be temperature checks, and any other safety protocols established by you as the business owner, or by the state or CDC in future releases.

Screening Measures:

Completing a screening provides you the ability to walk through your readiness. While not required for reopening, the attached screening is a helpful tool from Johns Hopkins that can help you establish your risk of transmitting COVID-19, and reduce it.

PPE (Personal Protective Equipment) Materials:

Your business must determine all PPE materials it may be in need of. This may currently include masks, gloves, hand sanitizer, and shields. There are many companies state-wide that are offering such materials. A list is attached.

STAY INFORMED

There is an ever growing number of resources that delve deeper into the points provided here, as well as specifics per industry. You may find additional resources at RestoreChesterCounty.org, and may email business@chesco.org with any questions.